

## CAL-CARD PROGRAM

Caltrans participates in the CAL-Card Program (Visa) to acquire goods and services costing no more than \$5,000. Vendors who have the ability to accept Visa cards are better able to participate in procurement opportunities involving these types of purchases. Note: CAL-Card cardholders cannot use a third party to process Visa card payments unless the seller's (vendor's) name is also printed on the Statement of Account and invoice.

## ADDITIONAL RESOURCES

**Competitive solicitations** (\$5,000 to unlimited) on the California State Contract Register (CSCR):

[caleprocure.ca.gov](http://caleprocure.ca.gov)

**Caltrans advertised solicitations** and bid documents:

[www.dot.ca.gov/hq/dpac](http://www.dot.ca.gov/hq/dpac)

**Architectural & Engineering (A&E)** contracts info:

[www.dot.ca.gov/hq/dpac/aeinfo.htm](http://www.dot.ca.gov/hq/dpac/aeinfo.htm)

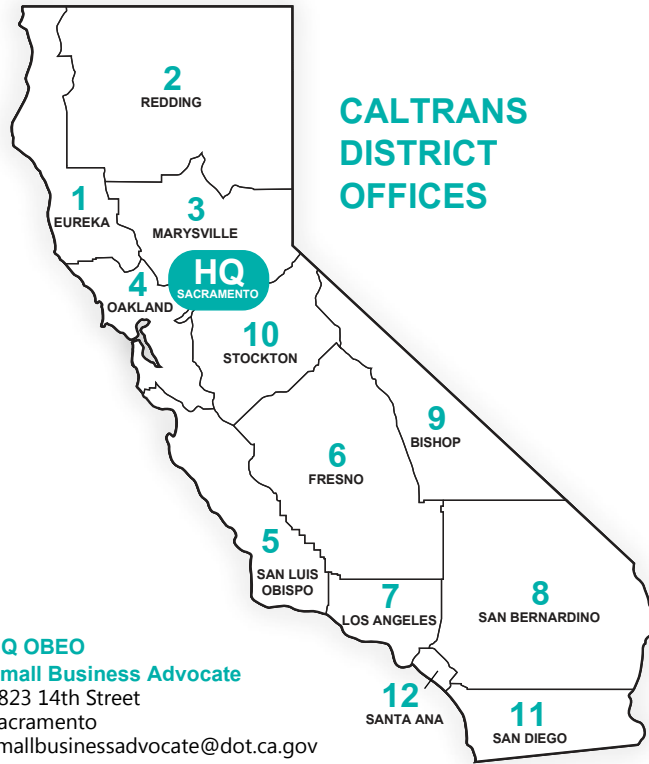
**Let Prime Contractors know who you are!** SB/DVBEs and DBEs can login and view Caltrans solicitations. By doing so, Caltrans can post your business profile to specific Service Contract solicitations via the Bidders' List. A great way for Prime Contractors to meet their goals is by purchasing supplies, commodities, and/or parts from certified suppliers who are SB/DVBE (for state funded contracts) or DBE (for federally funded contracts).

**Competitive Solicitation Public Bid Openings** are held Tuesdays and Thursdays at 3:00 p.m., at 1727 30th Street, Sacramento (First Floor Conference Room, unless otherwise stated in the solicitation). Vendors may participate via teleconference by calling (866) 700-7952. Enter pass code 7089821# when prompted.

**For Payment Information** regarding construction contracts, service contracts, and/or procurement purchase orders, visit the Caltrans Division of Accounting website:

[www.dot.ca.gov/hq/asc](http://www.dot.ca.gov/hq/asc)

For individuals with disabilities, this document is available in Braille, large print, audio cassette, or computer disc. To obtain a copy in one of the alternate formats, please write to: Caltrans, Division of Procurement and Contracts, 1727 30th Street (MS-65) Sacramento, CA 95816, or call (916) 227-6000, TTY (916) 227-7857 or 711.



**HQ OBOE**  
**Small Business Advocate**  
1823 14th Street  
Sacramento  
smallbusinessadvocate@dot.ca.gov

**DISTRICT 1**  
1656 Union Street  
Eureka  
707-445-6600

**DISTRICT 2**  
1657 Riverside Drive  
Redding  
530-225-3426

**DISTRICT 3**  
703 "B" Street  
Marysville  
530-741-4572

**DISTRICT 4**  
111 Grand Avenue  
Oakland  
510-286-4444

**DISTRICT 5**  
50 Higuera Street  
San Luis Obispo  
805-549-3111

**DISTRICT 6**  
1352 W. Olive Avenue  
Fresno  
559-488-4038

**DISTRICT 7**  
100 S. Main Street  
Los Angeles  
213-897-3656

**DISTRICT 8**  
464 West 4th Street  
San Bernardino  
909-383-4561

**DISTRICT 9**  
500 South Main Street  
Bishop  
760-872-0601

**DISTRICT 10**  
1976 East Martin Luther King Jr. Blvd.  
Stockton  
209-948-7543

**DISTRICT 11**  
4050 Taylor Street  
San Diego  
619-688-6699  
d11\_smallbusiness@dot.ca.gov

**DISTRICT 12**  
1750 East 4th Street, Suite 100  
Santa Ana  
657-328-6000

DPAC\_Selling Goods and Services\_Revised 3/18  
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# Doing Business With Caltrans

## Selling Goods & Services



**Edmund G. Brown Jr.**  
Governor  
State of California

**Laurie Berman**  
Director  
California Department  
of Transportation



## DOING BUSINESS WITH CALTRANS

The California Department of Transportation (Caltrans) encourages prospective contractors<sup>1</sup> to consider utilizing Disadvantaged Business Enterprises (DBEs), Small Businesses (SBs), Disabled Veteran Business Enterprises (DVBEs), and other businesses covered by state and federal programs as specified in the state's solicitation.

**FEDERAL PROGRAM:** Caltrans is committed to an overall DBE goal of 17.6 percent on its federally funded projects and applicable service contracts based upon a race-neutral and race-conscious methodology. To learn more about DBE opportunities or to find a DBE subcontractor, contact the Caltrans Office of Business and Economic Opportunity (OBEO) by visiting:

[www.dot.ca.gov/hq/bep](http://www.dot.ca.gov/hq/bep)

**STATE PROGRAM:** California certified SBs, including Micro Businesses (MBs), and DVBEs are afforded better economic opportunities to compete in the state funded informal price quotation process against like businesses. Using the **SB/DVBE Option**, Caltrans can award to the lowest responsive business by soliciting quotes from two certified SBs or two certified DVBEs.

Dollar Thresholds	Minimum (Greater Than)	Maximum (Less Than)
Commodities/Goods	\$5,000	\$250,000
Service Contracts	\$5,000	\$250,000
Public Works Contracts	\$5,000	\$314,000

### BENEFITS OF STATE CERTIFICATION

- Participate in solicitations exclusively for certified SB/DVBEs
- State-funded competitive solicitation benefits:
  - ▶ SB Preferences
  - ▶ DVBE Incentives
  - ▶ DVBE Goals
  - ▶ Prompt Payment Act

To learn about becoming a California certified SB or DVBE, visit the Department of General Services:

[www.dgs.ca.gov/pd/programs/osds/getcertified.aspx](http://www.dgs.ca.gov/pd/programs/osds/getcertified.aspx)

Buyers and Prime Contractors can locate SB/DVBEs at:

[caleprocure.ca.gov](http://caleprocure.ca.gov)

## MAJOR COMMODITIES/SUPPLIES

Caltrans purchases a myriad of commodities. This list is just a sample of the types of products purchased. For a complete list visit:

[www.dot.ca.gov/hq/dpac](http://www.dot.ca.gov/hq/dpac)

Aggregate Material  
 Audio/Visual Equipment  
 Automobiles, Automotive Supplies  
 Barricades  
 Batteries  
 Bolts  
 Cameras, Video, Digital  
 Chain Link Fence and Materials  
 Changeable Message Signs  
 Computers  
 Construction Supplies  
 Electrical Supplies  
 Fabricated Metal  
 Fuel  
 Gloves  
 Guardrail  
 Heavy Equipment  
 Industrial Supplies  
 Loaders, Graders, Tractors, and Trailers  
 Janitorial Supplies  
 Laboratory Testing Equipment  
 Lubricants  
 Luminaries  
 Office Supplies  
 Paint  
 Pavement Markers  
 Petroleum Products  
 Photocopiers, Reproduction Equipment, and Supplies  
 Posts – Metal Guide, Metal/Wood Sign  
 Publications  
 Rainwear  
 Respirators and Filters  
 Signs  
 Software  
 Sprinklers, Sprinkler Systems  
 Steel  
 Tools: Automotive and Hand  
 Water Coolers

## SERVICE CONTRACTS

This list is just a sample of the types of service contracts Caltrans may advertise for. For current contracting opportunities visit:

[caleprocure.ca.gov](http://caleprocure.ca.gov)

Archaeological Services  
 Architectural and Engineering Design  
 Automatic Gate Repair  
 Calibration of Specialized Equipment  
 Cleanup of Hazardous Chemical Spills  
 Construction Projects  
 Consulting  
 Copier Maintenance and Repair  
 Data Processing Services  
 Electronic Data Processing Consulting  
 Elevator Repair  
 Environmental Impact Studies  
 Equipment Maintenance and Repair  
 Equipment Rental  
 Equipment Services  
 Escrow Services  
 Expert Witness  
 Field Engineering Inspection  
 Forklift Maintenance and Repair  
 Gardening and Landscaping  
 Hazardous Waste Investigation  
 Hazardous Waste Removal  
 Highway Equipment – Operation and/or Rental  
 Information Technology Consulting  
 Laboratory Services  
 Mail and Courier Services  
 Materials Sampling and Testing  
 Maintenance Service and Rest Areas  
 Media or Advertising Services  
 Native American Advisors  
 Preliminary Engineering Studies  
 Project Management for Design and Construction  
 Public Works:
 

- Class A - General Engineering Contractors
- Class B - General Building Contractors
- Class C - Specialty Contractors
- Class D - Contractors (Limited Specialty Classifications)
- ASB - Asbestos
- HAZ - Hazardous Substance Removal

 Railroad Car Refurbishing and Repair  
 Soil and Foundation Investigation  
 Surveying

<sup>1</sup>A party to a contract, more specifically, one who contracts to do work or provide supplies to another.