

# Mock Contract Workshop

## For Small Business Owners in Construction



**Caltrans-District 3** invites you to attend a Mock Contract Workshop for small business owners in the construction contracting fields. This workshop is beneficial for both business owners who are new to doing business with Caltrans and for those who may have some experience on Caltrans projects, but who wish to learn more about public contracting opportunities and how to successfully participate in the competitive bid process.

**DATE:** Thursday, December 15, 2011

**TIME:** Registration 8:00-8:30 a.m. - Workshop 8:30 a.m. to 2:30 p.m.

**WHERE:** Caltrans, District 3 Headquarters, 703 B Street, Marysville, CA 95901

### Contract Workshop Topics Include:

- How to find advertised projects and bidding opportunities
- Learn more about how to get certified as Small Business (SB), Disabled Veteran Business Enterprise (DVBE) or Disadvantaged Business Enterprise (DBE)
- How to find needed information on the Caltrans website
- How to prepare a bid with practice using a mock contract
- How to succeed after bid award
- Reporting requirements, bonding and insurance information
- Hear from a small contractor how they succeeded in getting a Caltrans contract
- Labor Compliance requirements and certified payroll
- Caltrans Safety Requirements
- Also, a panel of local Prime Contractors will share how to become a subcontractor on a Caltrans project

Please pre-register by **December 7, 2011** (up to 2 attendees per company) at:

<http://www.dot.ca.gov/dist3/sbevent>

**BUILD YOUR BUSINESS OPPORTUNITIES AT THE MOCK CONTRACT WORKSHOP!**



California Department of Transportation  
703 B Street, Marysville, CA 95901



Refreshments generously provided by the **Valley Contractors Exchange**

For more information contact

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