

<b>A G E N D A</b>	<b>Calmentor Program – North Region</b>
	<b>Steering Committee Meeting</b>
	<b>Date: December 11, 2008 (Thursday)</b>
	<b>Time: 10:00 a.m. – 12:00 p.m.</b>
	<b>Location: Venture Oaks Conference Room</b>
<b>Chairperson</b>	Chuck Laughlin
<b>Scribe</b>	Jan Macias
<b>Invited Parties</b>	Chuck Laughlin, Jim Brainard, Mark Rayback, Steve Sowers, Rick Kaufman, Christy Corzine/Debbie Loh, Kim Tremaine, Amanda Taylor, Majdi Kanaan, and Jan Macias

Item	Topic	Allocated Time	Presenter
1	Welcome/Roll Call of Members Present	10 minutes	Chuck
2	Pre-Meeting Additions to Agenda	2 minutes	All
3	Approval of 11/13/08 Minutes	2 minutes	Chuck
4	Approval of new members	5 minutes	All
5	Calmentor Event – Information Update	15 minutes	Chuck
6	Federal Technology Center (FTC) presentation	60 minutes	Jack Toney
7			
8			
9			
9	Adjournment	5 minutes	Chuck