

<b>A G E N D A</b>	<b>Calmentor Program – North Region</b> <b>Steering Committee Meeting</b> <b>Date: March 12, 2009 (Thursday)</b> <b>Time: 10:00 a.m. – 12:00 p.m.</b> <b>Location: Caltrans Gateway Oaks Office, Yosemite A</b> <b>Conference Room – 2800 Gateway Oaks Dr, Sacramento</b>
<b>Chairperson</b>	Chuck Laughlin
<b>Invited Parties</b>	Chuck Laughlin, Jim Brainard, Mark Rayback, Steve Sowers, Rick Kaufman, Christy Corzine, Debbie Loh, Kim Tremaine, Amanda Taylor, Majdi Kanaan, and Jan Macias, Ted Lidie, Bob LoRusso, David Wilson, Jeff Cox, and Beth Power

Item	Topic	Allocated Time	Presenter
1	Welcome/Roll Call of Members Present	5 minutes	Chuck
2	Pre-Meeting Additions to Agenda	2 minutes	All
3	Approval of 1/8/09 Minutes & 2/19/09 Minutes	3 minutes	Chuck
4	Membership (final approval of new members): a) Tara Athan – Athan Services b) Samuel Garcia – Gibson & Skordal c) Richard Marino – Precision Land Surveying d) Joan Briggs – JMB Architecture e) Russ Wenham – Omni-Means	5 minutes	All
5	Determine Frequency of Meetings	3 minutes	Chuck
6	Mentor/Protégé - Brochures for Calmentor Website	5 minutes	Jan
7	DBE Program Changes	5 minutes	Chuck
8	Reports from Sub-Committees: a) Recruitment – Ted Lidie b) Pairing Mentors & Protégés – Bob LoRusso & David Wilson c) Memorandum of Understanding (MOU's) – Christy Corzine d) Publicity – Jeff Cox e) Special Events – Beth Power	25 minutes	All
9	Adjournment of Meeting	5 minutes	Chuck