

A G E N D A	Calmentor Program – North Region Steering Committee Meeting Date: January 8, 2009 (Thursday) Time: 10:00 a.m. – 12:00 p.m. Location: Venture Oaks Conference Room
Chairperson	Chuck Laughlin
Scribe	Jan Macias
Invited Parties	Chuck Laughlin, Jim Brainard, Mark Rayback, Steve Sowers, Rick Kaufman, Christy Corzine/Debbie Loh, Kim Tremaine, Amanda Taylor, Majdi Kanaan, and Jan Macias

Item	Topic	Allocated Time	Presenter
1	Welcome/Roll Call of Members Present	10 minutes	Chuck
2	Pre-Meeting Additions to Agenda	2 minutes	All
3	Approval of 12/11/08 Minutes	2 minutes	Chuck
4	Membership (approval of new members): a) Mars Burnside, Mars Burnside Engineering – Protégé b) Timothy Blair, Surveyors Group, Inc. – Protégé c) Leo Rubio, Bennett Engineering – Protégé	5 minutes	All
5	Speakers – Jody Jones, Rick Land	2 minutes	Chuck
6	Event Invitation – emailed	2 min	Jan
7	Calmentor Event – Information Update a) Printed Materials for Event Distribution: o Program brochure o Tri-fold o Name tags/presentation folders o CD's from DPAC o Signs at the Ziggurat Building b) Power point presentation c) Workshops d) Associated Food Costs e) Floor Plan/Registration, etc.	25 minutes	Chuck

8	February meeting – luncheon/mixer for mentors & protégés a) Menu b) Cost c) RSVP's	5 minutes	Jan
9			
10	Adjournment	5 minutes	Chuck