



## Erosion Control & Landscape Contractor Meetings

**Southern California Meeting**  
**March 7, 2012**  
 Caltrans District 8 Room 805  
 464 W. 4th Street  
 San Bernardino, CA.92401

#	Start	Topic / Presenter	Purpose / Outcome
1		Contractor Arrival / Registration	Get situated and seated.
2	<b>9:00</b>	Welcome and introductions / Keith Robinson	Kick start the meeting.
3	<b>9:10</b>	Agenda review and ground rules / Jack Broadbent	
4	<b>9:20</b>	Economic forecast, mega-trends / Keith Robinson	Learn about upcoming projects.
5	<b>9:30</b>	Action Item Review & Current Issues / Greg Balzer	Discuss 2011 Action Items including Timely Bid Posting, Seed Testing, and Damage Repair.
6	<b>10:15</b>	Bonding/Prompt Payment / Angela Shell	Discuss Bonding requirements and options to help ensure prompt sub-contractor payment.
7	<b>10:45</b>	Break	
8	<b>11:00</b>	Action Item Review & Current Issues / Greg Balzer	Discuss 2011 Action Items including Central Control Irrigation, Compost Specifications, Stormwater Permits, and Bonding Requirements.
9	<b>11:30</b>	Open Forum Discussion / Contractors	Review and discuss issues such as PSFM specifications, sub-contracting, submittals.
10	<b>11:50</b>	Meeting summary, critique and evaluation / Jack Broadbent	Review action items. Identify who does what and by when. Identify next steps.
11	<b>12:00</b>	Adjourn / Keith Robinson	Closing remarks.