



ATTACHMENT 3D

State of California

Business Transportation and Housing Agency

**M e m o r a n d u m**

**EXAMPLE**

**To:** Dolores M. Valls  
Deputy Division Chief  
Division of Engineering Services,  
Structure Construction

**Date:** January 23, 2002

**File:** 07 – LA - 5,126  
EA 07 – 1760U4  
Santa Clara River  
Br. No. 53-2925  
Miscellaneous Structure  
Construction Operations

**From:** CALIFORNIA DEPARTMENT OF TRANSPORTATION  
DIVISION OF ENGINEERING SERVICES  
Structure Design - Mail Station 9 - 4/11G  
Office of Bridge Design West

**Subject:** Miscellaneous Structure Construction Operations - Electronic File Transmittal

At the request of the Structures Construction Representative, Wesley Johnson, Caltrans' electronic files for the above-mentioned structure are being transmitted to the construction office for use by Caltrans Structure Representative to assist in various Structure Construction Operations.

Structure Construction personnel may modify the electronic files for use in their construction duties. Structure Construction personnel making modifications to the electronic files will be responsible for said files. Structure Construction personnel shall not release these electronic files to non-Caltrans individual/organization without approval from Structure Design, Office of Bridge Design South.

After receipt and verification of requested electronic plan files, the end-user shall immediately notify DES Document Unit of receipt of files.

If you have any questions, contact me at 227-8697 or Gary Joe at 227-8516.

OFELIA P. ALCANTARA, Chief  
Office of Bridge Design West

c: RLand  
RWolfe  
WJohnson  
GJoe