



**Caltrans District 4 Pedestrian Advisory Committee (PAC)
September 24, 2014, 10:00 AM – 12:00 PM
Meeting Summary**

The meeting was attended by the following PAC members:

Ellen Barton, San Mateo City/County Association of Governments
Tony Dang, California WALKS
Patrick Golier, San Francisco Municipal Transportation Agency
Steven Grover, Alameda County resident
Lauren Ledbetter, Santa Clara Valley Transportation Authority
Carol Levine, Alameda County resident
Marty Martinez, San Francisco resident
Mariana Parreiras, San Francisco Bay Area Rapid Transit District
Sofia Recalde, Solano Transportation Authority
David Simons, Santa Clara County resident
Dana Turrey, Sonoma County Transportation Authority

The following members of the public also participated in the meeting:

Ann Killebrew, Oakland Bicycle and Pedestrian Advisory Committee
Kate Howe, Alameda County resident

Agenda Item #1: Welcome and introductions

A quorum was reached. Steven Grover shared interest in issues regarding facilities where pedestrians and bicyclists are forced to share space. Ellen Barton requested clarification on the implications of Caltrans' endorsement of the National Association of City Transportation Officials (NACTO) design guidance. Beth provided a brief summary of the NACTO endorsement and Caltrans efforts on design flexibility.

Agenda Item #2: Review and approval of summary of June 2014 meeting

PAC members reviewed and approved the June 2014 meeting summary.

Agenda Item #3: Nomination and election of District 4 PAC Chair and Vice Chair for 2014-15 (until September 2015 meeting)

The PAC nominated and elected Carol Levine as Chair and David Simons as Vice Chair.

Agenda Item #4: Review of District 4 PAC Charter and consideration of proposal for staggered membership terms

PAC members provided comments and feedback on the PAC Charter and Operational Procedures. Beth agreed to make edits and circulate to PAC members for comments, with the goal of the PAC approving a revised Charter by the next meeting. The PAC passed a motion to combine the Charter and Operational Procedures into one document.

Agenda Item #5: Discussion and adoption of District 4 PAC 2014-15 Work Plan

PAC members discussed and provided comments on the Draft 2014-15 Work Plan. Beth agreed to incorporate edits and circulate to PAC members before the next meeting.

Agenda Item #6: Report from District 4 PAC subcommittee that reviewed the State Smart Transportation Initiative (SSTI) report on Caltrans and approval of next steps

Lauren provided a brief summary of the SSTI report to PAC members and discussed the draft letter with PAC comments on the report. PAC members requested that the letter include an updated PAC mission statement. PAC members passed a motion to send the revised letter to Caltrans Director Malcolm Dougherty and State Transportation Agency Secretary Brian Kelly.

Agenda Item #7: Review of California Traffic Control Devices Committee (CTCDC) meeting agenda items forwarded by the District 4 PAC

The PAC reviewed proposed edits to the California Manual on Uniform Traffic Control Devices (CA MUTCD) that were previously approved by the PAC for consideration at the CTCDC meeting that was to be held on September 25, 2014. Remaining and unaddressed comments on the CA MUTCD will be included on the next meeting agenda.

Agenda Item #8: Public comment

No public comments were given.

Agenda Item #9: Topics for next meeting

- Review and approve revised District 4 PAC Charter and 2014-15 Work Plan
- Review remaining/unaddressed comments on the CA MUTCD
- Review recommendations made by Walk Oakland Bike Oakland for San Pablo Avenue
- Update the PAC on Caltrans' Crosswalk Enhancement Policy and provide a list of Project Initiation Documents for crosswalk enhancements in District 4

Agenda Item #10: Announcements and information sharing

No announcements were made.