

District 8 Virtual Outreach

On-Call Contract Construction Materials Testing and Sampling Services (Southern Regional Lab)

March 22, 2024

10:00 AM to 11:30 AM

District 8 WebEx Meeting

Agenda

Time	Task
10:00 AM	Purpose of the Outreach and Introductions
10:05 AM	Contract Overview
10:15 AM	Small Business Program
10:25 AM	Calmentor Program
10:35 AM	DPAC: A&E Negotiation Phase Deadlines (YouTube)
10:50 AM	Submit Questions and Networking Session
11:00 AM	Response to Questions
11:30 AM	Adjourn

Introductions

Role and Title for Participating Caltrans Team Members:

Contract Manager: Patricia Ordaz

Small Business: Abigail Delgado

Calmentor Liaison: Elias Gutierrez

Construction Division Manager: Cristina Paredes

Purpose and Overview

Contract Overview

Information Sharing

Questions and Answers Session

Networking and Partnering Opportunity

Sign-in Chat Box

Please indicate:

Name of company

Contact information (phone number and email)

Prime or Sub

Optional: Affiliations and Certifications (such as DBE)

Disclaimer

All information presented in this outreach event does not constitute a solicitation or offer of any contract with Caltrans. The scope of work, duties, personnel requirements, contract amount, schedule, and all aspects of the contract are NOT final. Information provided is preliminary and subject to change.

General Information Construction Materials Testing and Sampling Services

Location: District 8

Counties of San Bernardino and Riverside

Southern Regional Lab: includes Districts 7, 8, and 12

Scope: The Consultant shall perform professional and technical services for Materials Testing and Sampling services on an "as-needed" basis to support of the Department of Transportation (Caltrans), Division of Construction-Southern Regional Lab (Districts 7, 8, 12).

Estimated Contract Value: \$6,500,000

Duration: Contract term is 3 years

Goals: There will be a DBE contract goal (TBD)

Replacement to the existing Contract 08A3327

Scope of Services

Types of services include but are not limited to:

Materials testing, analysis, reports and work related to equipment calibration.

Testing and sampling shall be according to the California Test Methods, AASHTO, ASTM and Caltrans Construction Manual.

Perform testing and engineering analysis on hot asphalt, asphalt binder, PCC, soils and aggregates.

Assist and advise Caltrans as technical experts during the claims process.

Exclusion of Work

Scope of services related to current and future Construction 'field' materials sampling and testing/plant inspection services contracts.

Work related to the PID phase of the Caltrans project delivery process.

Consultant Personnel Classifications

All personnel requirements will be specified on the advertised scope of work.

The Department's expectation is that the submitted Statement of Qualifications contain personnel that meet the minimum requirements specified in the advertisement for all classifications including, but not limited to, educational requirements, certifications, licensing, experience, and any other requirements as specified in the Request for Qualifications (RFQ) advertisement.

Summary of General Personnel Requirements

Detailed qualifications for each position will be identified in the advertised RFQ.

The Consultant's personnel shall be capable, competent, and experienced in performing the type of work in the Contract with minimal instruction.

The Consultant shall provide the following employees:

Consultant Contract Manager:

Shall have a minimum of five (5) years of responsible experience performing the duties as a Contract Manager for similar contracts.

Shall have a documented minimum ten (10) years of demonstrated experience acceptable to Caltrans in Roadway Construction Services work.

Shall be employee of the prime Consultant.

Consultant Task Order Manager:

Shall conduct or direct the conduct of the work assigned.

Consultant Responsible Person:

Shall be a Registered Professional Engineer (Civil) licensed in the State of California.

Consultant Dispatch Coordinator:

Shall coordinate the assignment of material testers to specific projects.

Consultant Lead Material Engineering Tester:

Shall be a Registered Professional Engineer (Civil) licensed in the State of California.

Consultant Material Engineering Testers:

Shall have a minimum education equivalent to the completion of 12th grade.

Shall have a documented minimum three (3) years of demonstrated experience acceptable to Caltrans in laboratory testing on transportation materials.

Qualification shall be in conformance with the Caltrans Independent Assurance Manual.

DBE/Small Business

This contract will have a DBE goal: TBD

Estimate goal: 20%

A voluntary goal of 25% for Small Business Participation is highly encouraged.

Tentative Schedule

Task	Anticipated Timeframe
Advertisement	May 2024
SOQ Due	30 Calendar days after advertisement
Interview	Approximately 7-10 Business days after SOQ due date
Negotiation	Must submit a Complete Financial Package (RADs + RFDs)
Award and Execution	Dependent on Complete Financial Package Submittal

Small Business Program Overview

Meet the Staff

Susanne Kulsea

Program Manager, Employee and Strategic Engagement, Caltrans District 8

Susanne.kulsea@dot.ca.gov

Abigail Delgado

Strategic Engagement Manager, Caltrans District 8

Abigail.delgado@dot.ca.gov

909-289-8827

Shanae Pharaoh

District Small Business Liaison, Caltrans District 8

Shanae.paraoh@dot.ca.gov

D8smallbusiness@dot.ca.gov

Small Business Office Role

Educating internal and external stakeholders on the Caltrans' Small Business (SB), Disabled Veteran Business Enterprise (DVBE), and Disadvantaged Business Enterprise (DBE) programs.

Tracking and reporting outreach activities and performance metrics.
Organizing and/or participating in events and activities for small businesses.
Cultivating partnerships with business assistance organizations, industry groups, and other state and local government agencies.
Marketing Caltrans' contracting and procurement opportunities to the small business community including certified SB, DVBE, and DBE firms.

Opportunities

1:1 Meetings
Mandatory Pre-Bid Meetings
Minor Program
Calmentor Program
Construction Mentor Program

Caltrans Small Business Goals

State Funded Projects (When project funding is ONLY state dollars)
Small Business (SB)/Small Business – Public Works (SB-PW) 25%
Disabled Veteran Business Enterprise (DVBE) 5%
Federally Funded Projects (When projects have ANY AMOUNT of federal dollars)
Disadvantaged Business Enterprise (DBE) 22.2%

How to Get Certified

SB/DVBE

DGS' website, Cal eProcedure
Apply online and submit documents electronically
SB renews every 2 years, DVBE renews automatically

[California State Government Marketplace](#)

DBE

Caltrans' website, DBE System
Apply online and submit documents electronically
Must resubmit documents every 5 years to verify eligibility

[Caltrans - Disadvantaged Business Enterprise System \(dbesystem.com\)](#)

Business Resources

Current Projects

[Caltrans Events Calendar | Caltrans](#)

Look Ahead Report

[Workbook: 24-Month Advertise Look Ahead \(ca.gov\)](#)

Upcoming Events

[Caltrans Events Calendar | Caltrans](#)

Statewide Resources

[Caltrans Events Calendar | Caltrans](#)

Past Purchases

[Suppliers.Fiscal.ca.gov](#)

A&E Contract Information

[DES-PPM&OE - Contractor's Corner \(ca.gov\)](#)

District 8 District Small Business Program
D8smallbusiness@dot.ca.gov
D8 Small Business Mailing List
[Signup Form \(constantcontactpages.com\)](https://constantcontactpages.com)

Recent Outreach Events

January 4, 2024: Mandatory Pre-Bid Meeting for 08-1G670
January 11, 2024: District 8, A&E Outreach for On-Call PPM Services (08APPM24)
January 13, 2024: Disadvantaged Business Enterprise (DBE) Certification Workshop
February 27, 2024: Mandatory Pre-Bid Meeting for 08-1J850
March 5, 2024: Mandatory Pre-Bid Meeting for 08-1J860
March 7, 2024: Mandatory Pre-Bid Meeting for 08-1j290
March 13, 2024: CMAA Owner's Night Networking Event for Design, Construction, and Consulting Communities

Future Outreach Events

March 22, 2024: Virtual A&E Outreach for contract 08CONTSRL25
April 23, 2024: Inland Empire APEX Accelerator Vendor Outreach Matchmaking Event

The End

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Strategic Engagement Manager, Caltrans District 8
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A&E Calmentor Program

Caltrans District 8, Consultant Services Unit
Elias Gutierrez, CSU Branch Chief
Elias.Gutierrez@dot.ca.gov

Calmentor Program Goal and Background

Goal: Increase the pool of small A&E business participation in transportation projects
Senate Bill 103: Mandated the increase of procurement opportunities for Small Business (SB), Disadvantaged Business Enterprise (DBE) and Disabled Veterans Business Enterprise (DVBE) and created outreach programs and activities such as the Calmentor Program
Calmentor Steering Committee is formed by 11 members (four large firms, four small firms, one member from Districts 7, 8, and 12); ready to reach out to you to make this program successful
Large and small firms pair up into a mentorship agreement; builds relationships between both large and small firms
Voluntary Program

Calmentor Program Benefits

Large firms – Increased goals (DBE/DVBE) are being reached and provides support to small businesses

Small firms – Increase potential growth, familiarize with Caltrans operation/process to be awarded A&E contracts

Large and Small firms – Economic growth in our communities

Calmentor Program Events

Calmentor networking event held bi-annually

Location rotates between Districts 7, 8, 12

Events published at:

LinkedIn

American Council of Engineering Companies

Small Business Council

Other Caltrans Outreach events

Purpose:

Meet District Executive staff, meet the Calmentor Steering Committee members, and receive information about upcoming A&E contracts

Hear from you (consultant community) likes/dislikes

Calmentor Program Contact Us

Email: d7.ppm.consultant.services.unit@dot.ca.gov

LinkedIn: <https://www.linkedin.com/groups/12285931/>

How We Can Help:

Request overview information about program

Request applications

View Mentor/Protégé active list

How to pair up

Division of Procurements and Contracts (DPAC)

For information and procedures on Caltrans A&E contracts, visit the Division of Procurements and Contracts (DPAC) website:

<http://www.dot.ca.gov/hq/dpac/aeinfo.htm>

<https://dot.ca.gov/programs/procurement-and-contracts/aecontract-information>

Inquiries: AE.customer.service@dot.ca.gov

A&E Negotiation Phase Deadlines

https://www.youtube.com/watch?v=mGgVEnUJ_S8

Question and Answer Session

Please post questions in the chat. Outreach information including questions and answers will be posted on DPAC A&E website.

<http://www.dot.ca.gov/hq/dpac/aeinfo.htm>

Networking

Time to meet and connect with fellow conference attendees to establish subcontracting and partnering connections.

Participant Name (Plan to be a Prime or Sub)

Firm, Affiliations and Certifications